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**PARK DISTRICT**

MINUTES OF THE  
REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
SCHAUMBURG PARK DISTRICT  
235 EAST BEECH DR.  
SCHAUMBURG, ILLINOIS

January 12, 2012

President DiMaria called the meeting to order at 8:00 p.m. Present at this evening's meeting were: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria.

Also present were: Ms. Schlinkmann, Executive Director; Mr. Otto, Deputy Director; Mr. Kettel, Superintendent of Facility Services; Mr. Kennedy, Superintendent of Recreation; Mr. Burgess, Business Manager; Mr. King, Superintendent of Parks and Planning; Mr. Brooks, Manager of Conservation Services; Ms. Casler, Director of Communications & Special Projects; Mr. Irwin, Golf General Manager; Mr. Bryan Mraz, Attorney; and Ms. Schwebel, Executive Assistant.

**APPROVAL OF AGENDA**

It was moved by Commissioner Daniels, seconded by Commissioner Schmidt, to approve the agenda as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

**PRESENTATIONS/INTRODUCTIONS**

**Donation from Schaumburg Garden Club**

Jan Doud, President of the Schaumburg Community Garden Club, came forward to present a check for \$5,000 to benefit Spring Valley. Ms. Doud stated the Club loves working with Spring Valley and the Park District. Mr. Brooks stated the funds helped with the re-landscaping around the waterfall at Merkle Cabin.

Quarterly Image Awards

Ms. Schlinkmann announced the winners of the 4<sup>th</sup> quarter Image awards as follows: Amy Messenger (Business Department); Elias Gomez (Facility Services Department), Kristy Paukner (Recreation Department) and Mike Morrissey (Parks Department). Ms. Paukner came forward to receive her award, and the Board congratulated all the winners.

**APPROVAL OF MINUTES OF DECEMBER 8, 2011 MEETING**

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the minutes of the December 8, 2011 regular meeting as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

**COMMUNICATIONS**Mail

Ms. Schlinkmann circulated holiday cards received from various organizations.

Audience Comments

Ralph Roller, 103 Mable Hill Court, stated his 11-year-old daughter has asthma and would like to utilize the exercise machines at Meineke to improve her health. Mr. Roller stated his daughter tried various fitness classes and did not enjoy them, and her doctor has suggested she participate in cardio exercise. Mr. Roller was informed by staff that the minimum age for using exercise machines is 14. Mr. Roller presented his suggestion for a junior fitness program for 10 and 11-year-olds that would allow them to use the cardio machines with parental supervision. Mr. Roller also presented a petition with 44 signatures supporting this proposal.

Ms. Schlinkmann stated the exercise equipment manufacturers say that children should not be allowed on the equipment, and our risk manager said we should not allow exceptions to the 14-year-old age requirement. Ms. Schlinkmann stated staff is looking into offering fitness classes for elementary school children. Mr. Roller thought the best way was for kids to work out with their parents. Ms. Schlinkmann stated maybe we can offer a parent/child class.

Commissioner Schmidt suggested that Mr. Roller work with School District 54, and Mr. Roller stated their gym class is only twice a week for 20 minutes.

Ms. Schlinkmann stated we will have a program in the spring, but it will not include the use of fitness equipment. Ms. Schlinkmann stated exercise machines are built for larger and heavier bodies. Commissioner Longmeyer stated we have responsibility for liability and lawsuits, and the manufacturers have recommendations on what age is appropriate for the equipment. Commissioner Longmeyer stated the rules we have work well and making exceptions is not advisable. Commissioner Longmeyer stated if staff looks at options for parent/children classes, maybe we can get close to what you want.

Mr. Roller stated a class will not work, and liability is about taking precautions. Mr. Roller stated an 11-year-old with a parent will be safer than an older child without a parent. Mr. Roller stated he would like the kids to work out with their parents and not in a class. Commissioner Johnson suggested having a class in the pool.

Mr. Mraz stated there has to be a line somewhere, and it should be in accordance with manufacturer recommendations. Mr. Mraz stated there are liability concerns, and exercise does not have to include machines. Mr. Mraz stated his recommendation would be not to make exceptions. Mr. Mraz added that the petition does not change the liability issue.

Michelle Macher, 1224 Knottingham Court, requested that wireless internet access be provided at Schaumburg Tennis Plus. Ms. Schlinkmann stated we have moved up the time frame, and WiFi will be available at STP within the next 8 weeks.

**APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS**

Commissioner Johnson reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	\$ 56,109.81
Recreation Fund	57,323.27
Museum Fund	6,905.59
Internal Service Fund	60,450.03
Capital Projects	121,417.51
Schaumburg Golf Club	<u>(8,792.55)</u>
 TOTAL	 <u>\$293,413.66</u>

General Fund	\$ 72,904.61
Recreation Fund	141,732.36
Museum Fund	7,892.98
IMRF/Retirement	16,761.60
Internal Service Fund	6,147.34
Capital Projects	7,384.91
Schaumburg Golf Club	32,187.66
Walnut Greens	<u>756.09</u>
 TOTAL	 <u>\$285,767.55</u>

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the Approved Bill List in the amount of \$293,413.66 and the Previously Paid Bill List in the amount of \$285,767.55 as presented.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

### **COMMITTEE REPORTS**

#### **Finance Committee**

Commissioner Johnson reported that the Finance Committee met this evening and discussed the following: Bill List Review, Financial Statement Review, Review of Audit Report and Review of Gift Card Sales (see Minutes).

### **INFORMATION ITEMS**

#### **State Conference – January 26-28**

Ms. Schlinkmann reminded the Board about the IAPD/IPRA State Conference in Chicago at the end of the month. The conference program is included in the latest IPRA Magazine.

#### **Events**

Mr. Kennedy stated 170 attended the Itsy Bitsy New Year's Eve event, the Mom & Son Night will be on January 20 and there were 25 teams in the adult dodgeball tournament.

Special Finance Committee Meeting – Monday, January 30

Ms. Schlinkmann stated the budget will be reviewed at a special Finance Committee meeting at 6 p.m. on Monday, January 30. Mr. Burgess will send out the binders on Wednesday.

Energy Savings

Mr. Kettel outlined 2011 energy savings, including \$3,312 due to changing lighting fixtures at MRC, \$9,500 for the admin building, Bock and gymnasium lighting retrofits, \$9,700 for exit sign replacement and \$14,000 for lighting motion sensor installation. The total estimated 2011 annual savings was \$232,673. In addition, \$158,000 in grant/rebate dollars was received. Mr. Kettel stated staff will be investigating further savings in the upcoming year, including solar water heating at The Water Works.

**ACTION ITEMS**Audit Report

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to approve the audit report as recommended by the Finance Committee.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

Review of Executive Session Minutes

It was moved by Commissioner Longmeyer, seconded by Commissioner Daniels, to release the Executive Session minutes dated 3/7/11, 5/12/11 (paragraph 2), 7/14/11 and 11/10/11 (paragraph 1) and to adopt Resolution 12-1-1P, a Resolution approving of Executive Session minutes and determining which minutes to release or hold.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

Bids for SGC Lobby and Pro Shop Renovation & Resolution for Contract

It was moved by Commissioner Longmeyer, seconded by Commissioner Johnson, to award the base bid for renovation of the lobby and pro shop at Schaumburg Golf Club to the lowest bidder meeting specifications, Loungs Corporation, Hinsdale, Illinois, in an amount not to exceed \$223,980 and to adopt Resolution 12-1-2P, a Resolution authorizing the execution of a contract between the Schaumburg Park District and Loungs Corporation.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

Ordinance for Disposal of Surplus Equipment

It was moved by Commissioner Daniels, seconded by Commissioner Schmidt, to adopt Ordinance 12-1-3P, an Ordinance authorizing the sale of certain personal property of the District.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

Organizational Chart

It was moved by Commissioner Johnson, seconded by Commissioner Schmidt, to approve the organizational chart as presented. There were no changes from last year.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

Bids for Golf Course Electric Greens Rollers

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to award the bid for two electric greens rollers to the low bidder, J.W. Turf, Inc., in an amount not to exceed \$32,124.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

**NEW BUSINESS**

There was no new business this evening.

**OTHER ITEMS**

Commissioner Schmidt suggested doing a community survey and including questions about the golf course renovation in order to get input from the community. Commissioner Johnson stated this should be put into the budget to get an outside firm to conduct the survey. Board members concurred.

**ADJOURNMENT TO EXECUTIVE SESSION**

It was moved by Commissioner Schmidt, seconded by Commissioner Johnson, to adjourn to Executive Session at 8:51 p.m. for the purpose of discussing personnel under Section 2(c)(1) of the Open Meetings Act.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

**ADJOURNMENT**

There being no further discussion, it was moved by Commissioner Schmidt, seconded by Commissioner Daniels, to adjourn the regular Park Board meeting at 9:12 p.m.

Ayes: Commissioners Longmeyer, Daniels, Schmidt, Johnson and DiMaria  
Nays: None  
Absent: None

The motion carried.

By: \_\_\_\_\_, Assistant Secretary



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**PARK DISTRICT**

BOARD OF PARK COMMISSIONERS MEETING

AGENDA

8:00 p.m.

Thursday, January 12, 2012

Jerry Handlon Administration Building

- I.           **Call to Order**           **Roll Call**
  
- II.           **Approval of Agenda**
  
- III.          **Presentations/Introductions**  
A. Donation from Schaumburg Garden Club  
B. Quarterly Image Awards
  
- IV.          **Approval of Minutes of December 8, 2011 Meeting**
  
- V.           **Communications**  
A. Mail  
B. Audience Comments
  
- VI.          **Approval of Approved & Previously Paid Bill Lists**
  
- VII.         **Committee Reports**  
A. Finance Committee
  
- VIII.        **Information Items**  
A. State Conference – January 26-28  
B. Events  
C. Special Finance Committee Meeting – Monday, January 30  
D. Energy Savings
  
- IX.          **Action Items**  
A. Audit Report  
B. Review of Executive Session Minutes  
C. Bids for SGC Lobby and Pro Shop Renovation & Resolution for Contract  
D. Ordinance for Disposal of Surplus Equipment  
E. Organizational Chart  
F. Bids for Golf Course Electric Greens Rollers
  
- X.           **New Business**
  
- XI.          **Other Items**
  
- XII.         **Adjournment to Executive Session**  
A. Personnel – 2(c)(1)
  
- XIII.        **Adjournment**

*Mission:*

*The Schaumburg Park District is dedicated to serving the community by providing versatile leisure opportunities through enriching programs, quality facilities and environmental stewardship.*

